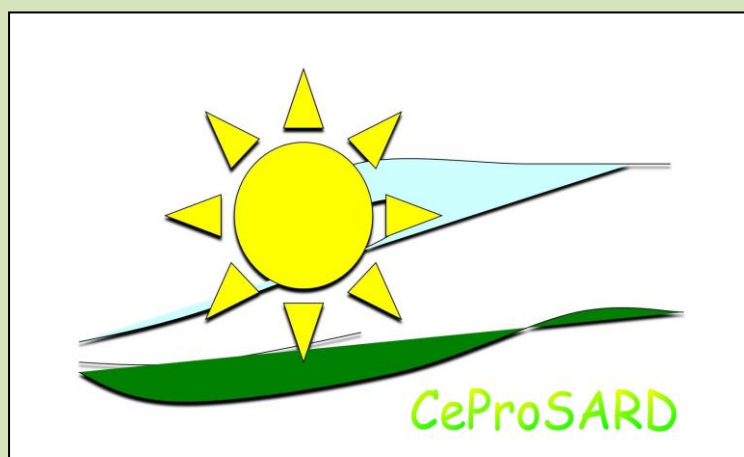


ANNUAL REPORT 2018

*Skopje,
April 2019*





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1. VISION, MISSION AND DEVELOPMENT

The Association “Center for Promotion of Sustainable Agricultural Practices and RuralDevelopment” from Skopje, is an independent, non-profit and non-party association. It is established by free association of its members in order to facilitate mutual cooperation and implementation of common interests in the area of sustainable development, agriculture, localdevelopment, utilization of renewable energy sources, energy efficiency, environmental protection,cultural heritage conservation, as well as in order to promote cooperation with other similar organizations and associations from the country and abroad.

Vision

The vision of CeProSARD is the development of sustainable communities that care about the environment, promote the use of renewable energy sources, energy efficiency, protection of cultural heritage and nature, and contribute to creating a better social environment for future generations.

Mission

The mission of CeProSARD is the introduction and promotion of sustainable development.Through research and application of best practices, we strive towards provision of better living conditions in rural and urban areas.

Development

The association acts on the whole territory of the country and wider in the region, establishing close cooperation with all stakeholders acting in the areas of our activities for the purpose of association and networking in order to achieve the common goals. We are well-defined and we are committed to expanding our network of associates in the country and Europe and partnership with new local, national and international organizations, local and national institutions, citizens and the business sector, lobbying for promotion and realization of our mission.



2. OBJECTIVES

The citizens' association CeProSARD strives towards achieving the following goals:

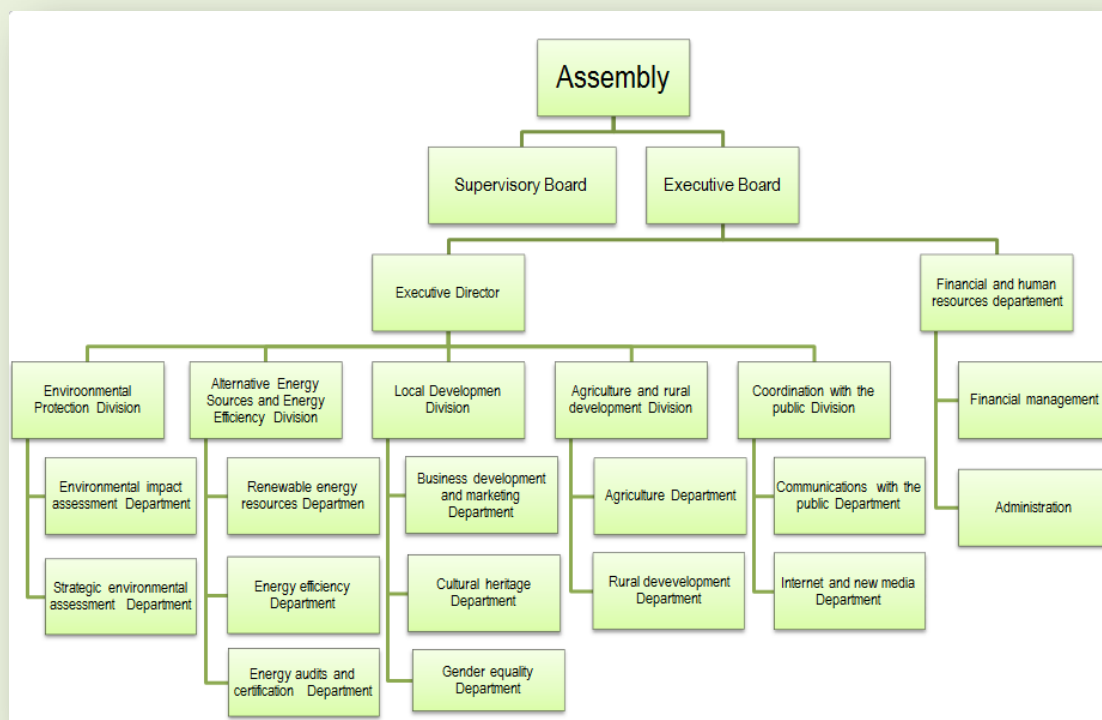
- Improvement of local and regional development in all regions of the country;
- Promotion and introduction of sustainable practices in the development of rural areas and in the development of agriculture and food production in Republic of Macedonia;
- Promoting possibilities for using renewable energy sources and energy efficiency improvements wherever possible;
- Environmental protection in accordance with sustainable development principles;
- Nature protection;
- Mitigation and adaptation to climate change and their reduction;
- Cultural heritage conservation;
- Integrating the transversal theme of gender issues in all areas of our work.

3. ORGANISATIONAL STRUCTURE AND ACTIVITIES

The Association “Center for Promotion of Sustainable Agricultural Practices and Rural Development” (CeProSARD) from Skopje, acts through the following bodies:

- 3.1. Assembly
- 3.2. Executive Board
- 3.3. Supervisory Board
- 3.4. Advisory Body
- 3.5. Executive Director

Organizational scheme of CeProSARD





Assembly

The Assembly consists of twenty two members. The members may act as active, associate and honorary members.

Executive Board

The Executive Board, as an executive body consisting of active association members, in 2018 worked in the composition:

- Svetlana Petrovska, MSc, area of expertise: environment protection;
- Gordana Pecelj, MSc, area of expertise: financial management;
- Ivana Petkanovska, BSc Architect, area of expertise: energy efficiency and renewable energy sources.

Advisory Body

The Advisory Body consists of elected experts from relevant areas, providing expert assistance for the current operation of the Association.

Supervisory Board

The Supervisory Board as a body of the Assembly is composed of three active members:

- PhD Marina Filiposka, area agribusiness and rural development;
- Ljupka Gligorova, environmental BSc;
- Angelika Gjorgon, BSc Architect

Executive Director

The Executive Director of CeProSARD, Svetlana Petrovska, MSc, together with the executive office team in 2018 participated in the implementation of decisions adopted by the Assembly. In order to establish sustainability in the organization, the Executive Director, in accordance with the decisions passed by the Executive Board, has formed a team, which continuously works on developing project documents for applying on international projects.

The team in charge of developing project documents upon calls published by donors consists of:

- Svetlana Petrovska, MSc
- Gordana Pecelj, MSc
- Ivana Petkanovska, BSc Architect
- PhD Marina Filiposka, area agribusiness and rural development;



- Tea Teveva, BSc economy, sector marketing

Executive Office

The Executive Team of CeProSARD in 2018, consisted of six employees with the following educational profile: a MSc in environment; two economists, two engineer-architects and one civil engineer. In addition, during the past year, a number of external collaborators, as individuals or teams of experts, have been engaged according to the requirements, depending on the current and planned activities and projects. The realization of the tasks is carried out according to the following structure by sectors:

i. Agriculture and Rural Development Sector – head of department: PhD Marina Filiposka

- Department of Agriculture;
- Department of Rural Development.

ii. Sector for Local Development – Tea Teveva, BSc in economy

- Department of cultural heritage;
- Department of gender equality;
- Department for entrepreneurship.

iii. Renewable Energy Sources and Energy Efficiency Sector – head of sector – Ivana Petkanovska, engineer-architect

- Department of renewable energy sources;
- Department of energy efficiency;
- Department of energy audit.

iv. Environmental Protection Sector – head of sector is executive director MSc Svetlana Petrovska

- Department of environment – responsible person Angelika Gjorgon, BSc Architect;
- Department of nature;
- Water and waste – responsible person Aleksandar Avrosievski, BSc Civil engineering;
- Department of industrial pollution and risk.

v. General Affairs Sector –financial manager: Gordana Pecelj, MSc

- Financial department;
- Administrative department.



CeProSARD in 2018 worked on the realization of several projects and consulting services presented by sectors of operations.

4. REALIZED PROJECTS AND ACTIVITIES IN 2018

4.1 AGRICULTURE AND RURAL DEVELOPMENT

BUILDLAG Project - Strengthening public-private partnership through the operation of Local Action Groups (LAGs) for Sustainable Rural Development

Description of the activity: CeProSARD started its implementation on 19.12.2017 of the project BUILDLAG, financed by the European Union. Within the project, capacity building is being carried out, and the establishment of a new Local Action Group (LAG), which is in line with the country's integration processes in the EU. The goal of the project is to strengthen public-private partnership between rural non-governmental organizations, business associations and local authorities, and thus enable sustainable rural development. The target group of the project are non-governmental organizations, business associations and local authorities in the Polog Planning Region. In 2018, a large part of the envisaged activities were realized as follows: a communication plan was developed, a logo, a banner and a project memo were created, which were approved by the monitoring team from the EU, the General Secretariat and the CFCD; a Steering Committee with five members was appointed (the Center for Development of the Polog Planning Region, the Ministry of Agriculture, Forestry and Water Economy, the Federation of Farmers, the Faculty of Agricultural Sciences and Food and the Economic Chamber of the Republic of Macedonia); informative event and three round tables for CSOs, municipalities and the business sector in the Polog Planning Region were held; the web site of the project was made <https://buildlag.mk/> on which all project events are actively presented, which will be transferred to the LAG after the completion of the project; a dedicated workshop for the LEADER program for the needs of the civil society organizations was organized; a study visit was held in Granada - Spain to convey the experience of the partner organization - the association of young farmers Asaja Granada from Spain to all stakeholders in the newly formed LAG; preparation of the legal registration documents



for the LAG has begun. Using the tools for promotion and visibility of the project, the CeProSARD team continuously works on raising public awareness of the advantages of forming LAGs for the promotion of European practices and integrated EU policies.

Inclusion of all affected stakeholders in the project will enable development and their improvement, will encourage partnerships for joint activities and will contribute to the global processes in this area.

Specific objectives:

- To increase knowledge and to strengthen the capacities of civil society and local authorities for the sustainable functioning of LAGs through the transfer of the experience and best practices of the EU;
- Establish a functional partnership between civil society and local authorities in the newly established LAG;
- Provide policy recommendations to promote the LAGs and the benefits of joining them;
- To raise public awareness of the benefits of establishing a LAG and to promote European practices and an integrated EU policy.

Target group: Macedonian rural non-governmental organizations, local and national authorities, rural communities and rural residents.

Project coordinator: CeProSARD

Implementation period: from December 2017 to June 2019.

Partners: Local Action Group Una from Croatia and the Association of Young Farmers Asaja Granada from Spain

Funded by: European Union through the CFCD program of the Ministry of Finance

Link to the project website: <https://buildlag.mk/>

Promotion of project activities:

<https://www.facebook.com/watch/?v=778081762387843>
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=364
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=368
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=371
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http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=399
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=407
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=415

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=432
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=442



Informative event and round table in Mavrovo, April 19, 2018



Study visit to Spain - Granada, 20-23.11.2018

4.2 SECTOR FOR LOCAL DEVELOPMENT

Project FRET-STIC- Fostering Rural and Environmental Tourism through Smart Tourist Information Centres

Description of the activity: The main goal of the project is development, and promotion of local and regional tourism through innovative approaches and systems for improving rural and environmental experience. The goal will be achieved through the creation of strategic tools that will enable better understanding of the requirements of the visitors, while serving as mechanisms for enhanced interregional cooperation between different aspects of industry, government institutions, the business sector and civil society organizations that will result in increasing the tourist potential, tailored to the needs of the target groups. In addition, the project aims at creating a favorable



environment for strategic reach and benefit not only from national and regional markets, but also from emerging international markets in the tourism industry.

Specific objectives:

- Establishment of networked, smart Tourist Information Centers (STICs) that can gather, use and create information about tourism potentials in the Shara region;
- Better understanding and presentation of the tourism potentials of the cross-border region, using modern e-systems and mutual cooperation.

Activities:

- Spatial positioning and construction of two STICs - in Tetovo and Prizren, as well as the transformation of 2 TICs into smart TICs - Popova Shapka and Prizren;
- Designing standardized business processes - and training programs - for better understanding of tourists and service
- Digital mapping of infrastructure and events related to rural tourism in the cross-border region of Shara.;
- Creation of promotional materials for promotion of project activities and results;
- Joint cross-border events for sharing and promoting the results of the activity.

Expected results of the project are:

- Networked, smart tourist information centers (STICs) linked to a common platform based on standardized business processes and on existing concepts for Tourism Information Systems (TIS);
- Business processes designed to effectively and efficiently serve tourists through STICs, as well as to collect data about their behavior and preferences. Trained staff from both sides of the region to work in STICs;
- A digital matrix of mapped tourist infrastructure and events in the Shara region has been created, including marked / unmarked hiking trails, signalization, accommodation, restaurants, other important tourist sites and events. The digital matrix will be used by the Iter-Regional Tourist Online Platform (iTOP) to create tourism products for the cross-border region;
- Prepared materials with content to promote cross-border tourism in the Shara region;

- Training of tourist information centers for smart service / data collection for tourist preferences, as well as tourist products created by the matrix.

Target group: municipalities, government agencies responsible for regional development, tourism and culture; civil society organizations; small and medium enterprises; tourism clusters; the Chamber of Commerce and Tourist Information Centers.

Project coordinator: CeProSARD

Implementation period: May 16, 2018 - May 15, 2020.

Project partners: Municipality Tetovo and Regional Development Agency South, Kosovo

Funded by: European Union

Promotion of project activities:

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=397

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=401

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=405

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=406

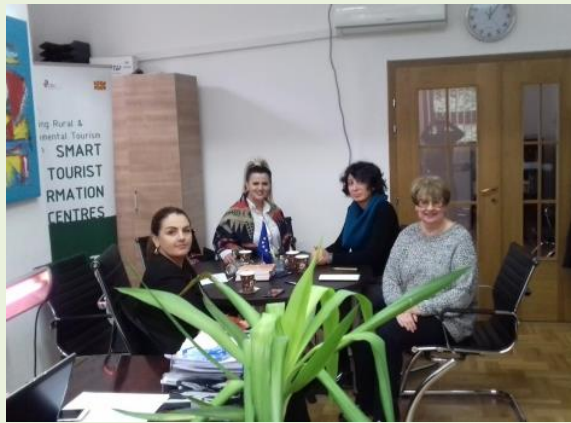
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=409

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=413

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=416

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=437

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=443



Opening of tender documentation and evaluation of offers for Tourist Info Center in Prizren, 29.11.2018

Municipal Services Improvement Project (MSIP)

Description of the activity: The CeProSARD 2018 team continued to prepare documents for evaluating municipal projects within the Municipal Services Improvement Project (MSIP); Preparation of feasibility studies for construction of infrastructure projects such as sewage to an



existing water treatment plant in the rural environment, construction and reconstruction of kindergartens, construction of local roads. Developed in 2018 were feasibility studies for the following municipalities:

1. Evaluation document for "Reconstruction of streets in the settlement Mesheista" and "Improvement of the capacities of CSE Debrca through procurement of mechanization" in the municipality of Debrca;
2. Evaluation document for the project "Construction and reconstruction of the municipal road from the settlement Elevci to the settlement Dolgash" in the municipality Centar Zhupa;
3. Evaluation document for the project "Construction, upgrade and reconstruction of an administrative building in the municipality Novo Selo according to the principles of energy efficiency";
4. Evaluation document for the project "Reconstruction of the street in the settlement Kadino to the highway A4 in the Municipality of Ilinden";
5. Evaluation document for the project "Reconstruction of part of the street" 1 "and floor arrangement in the center of the settlement Studenichane";
6. Evaluation document for the project "Purchase of four vehicles - minibuses for carrying transportation of students in the schools that are in the competence of the municipality Demir Hisar";
7. Evaluation document for the project "Reconstruction of three existing streets and sidewalks in the municipality of Resen";
8. Evaluation document for the project "Installation of LED lamps in the settlements of the municipality Krivogastani"
9. Evaluation document for the project "Construction of vacuum sewage with a treatment plant in the village Jurumleri-municipality Gazi Baba".



Municipality Studenichani, 10.07.2018



Municipality Ilinden , 21.06.2018

Project coordinator:

The MSIP project team within the Ministry of Finance

Project partners: Ministry of Finance; Units of local self-government.

Target group:

Units of local self-government

Implementation period:

First phase: 2014 – 2017

Funded by: World bank

4.3 SECTOR FOR RES and EE

Project ZenH Balkan - Towards Zero energy Hospitals in the Balkan Region



Description of the activity: The CeProSARD team in December 2017, within the BalkanMed program, started the implementation of the Towards Zero Energy Hospitals in the Balkan Region (ZenH Balkan) project - Hospitals in the Balkans with energy close to zero. The project aims to facilitate the implementation of the revised Energy Performance of Buildings (EPBD) Directive by defining the characteristics and standards for zero energy hospitals in the South Balkan region. The project will contribute to improving energy efficiency in the construction sector by improving the energy efficiency of hospitals. Hospital buildings are considered complex systems because they have several energy-intensive functions (heating and cooling systems that need to provide strict comfort conditions, high demand for hot water, etc.)..

Expected results:

- Preparation of EE standards and guidelines for ZenH hospitals;
- Improving the technical capacity of professional groups and government officials towards the concept of EE facilities;
- Preparation of detailed analysis and testing of the set up models for improvement of 7 hospital buildings in near to zero energy buildings - NZEB that will be ready to seek financial means for implementation of the measures.

Activities:

The project included all 5 countries covered by the BalkanMed program, and activities are distributed in each country. Preliminary – walk-through energy audits will be conducted in different climate areas in the 5 countries, with EU partners focusing mainly on hospitals located in urban areas, while IPA partners will focus on health facilities located in smaller communities. The same approach will apply to standard energy audits. In 2018, the CeProSARD team in cooperation with the Ministry of Health of the Republic of Macedonia selected the hospitals in which energy audit will be carried out. As for the hospitals that will be used as demo case studies, they will be selected on the basis of the highest potential, and not on the basis of regional parameters. The technical guidance that will result from the cooperation of energy audit teams in all countries for hospitals near to zero will apply to the whole region of Southeast Europe, as climate characteristics and construction practices are almost identical in all countries directly supported by BalkanMed program.

Out of the planned 5 trainings for capacity building of the technical staff of the hospitals during the year 2018, three trainings were held on the following topics:



- Energy buildings near to zero & Sustainable smart cities (Nicosia, May 9-11, 2018)
- Heating and cooling with solar energy (Skopje, 19.06.2018)
- Introduction to tools for simulation of energy efficiency of buildings (Sofia, 13-14.11.2018)

The material from the trainings will be available on the project website and on the BalkanMed program.

The project also includes 5 meetings between the partners that will be organized in Xanthi (2), Tirana, Sofia and Skopje. During 2018, 3 coordinative meetings were held:

- Xanthi (13-14.02.2018)
- Skopje (20.06.2018)
- Sofia (14.11.2018)

In the final phase of the project, an international conference hosted by the Xanthi University will be organized, but experts from all over Europe will take part. The international conference and publications published in international journals will expand the scope of the project.

Target group: Professional EE groups and government officials

Project coordinator: Democritus University of Thrace, Department of Environmental Engineering

In addition to the CeProSARD project partners:

1. Albaforest - Centre for Forest Studies and Consulting, Albania
2. Sofia Energy Centre Ltd, Bulgaria
3. The Cyprus Institute Ltd, Cyprus

Funded by: European Union through the Secretariat of the European Commission, INTERREG project, Thessaloniki - Greece

Implementation period: December 2017 - December 2019;

Promotion of project activities:

<https://www.cyi.ac.cy/index.php/ewrc/research-information/ongoing-research-projects/zenh-balkan-towards-zero-energy-hospitals-in-the-balkan-region.htm>
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=364
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=367
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=374
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=390
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=412
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=414
http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=430



Training on "Heating and cooling with solar energy" in Skopje, June 19, 2018

4.4 SECTOR FOR ENVIRONMENT

Project "Support for improved management of natural resources in NP 'Pelister'"

Description of the activity: The goal of the project is "to provide technical support for better management of NP 'Pelister', including monitoring and sustainable use of resources".

Specific objectives:

- Establishment of a system for monitoring large carnivores in NP Pelister in accordance with the national legislation and EU requirements;
- Improving mountain tourism;
- Estimating the potential for ecosystem services related to water.

Activities:

- Monitoring and protection of large carnivores: brown bear (*Ursus arctos*), lynx (*Lynx lynx*) and wolf (*Canis lupus*) as key species according to Annex II of the EU Directive on habitats in the National Park "Pelister" - in 2018 10 cameras for the monitoring of wild animals, and training of the Rangers in the National Park Pelister was held;
- Clearing and marking two mountain bike trails in the Park;

- Preparation of feasibility study for water as an ecosystem service in NP Pelister.

Target group: local residents, business sector, local authorities, national institutions, administration of “Pelister” National Park, public enterprises and civil society organizations

Project coordinator: CeProSARD

Implementation period: 04 May 2018 - 04 August 2019

Funded by: European Union, and is implemented with the support of UNDP and the Ministry of Environment and Physical Planning

Promotion of project activities:

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=376

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=396

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=403

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=429

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=436



Training of the Rangers in Bitola, 5-6.11.2018



Setting up cameras and monitoring animals in National Park Pelister, 13.11.2018

Project “Strengthening education in secondary technical schools in Macedonia through introduction of educational programs for SDGs “



Description of the activity: The project aims to "improve the knowledge and skills of students and teaching staff in secondary technical schools in the country through integrated preparation and introduction of educational programs for SDG in the educational process". Inclusion of all affected stakeholders in the project will enable development and their promotion, will encourage partnerships for joint activities and will contribute to the global processes in this area.

Specific objectives:

- To strengthen the knowledge and awareness of the teaching staff and students from the technical profiles in the secondary schools for SDG through integrated development and introduction of educational programs with classes of sustainable development developed in cooperation with the educational institutions;
- Establish a partnership between the target groups for the implementation of future joint activities for SDG.

Activities:

- Training of the teaching staff for improving the knowledge and skills for implementing a curriculum with classes of sustainable development;
- Development of educational programs with classes for sustainable development in education in secondary schools with technical professions in cooperation with teaching staff in Macedonian and Albanian language;
- Conducting curriculum with sustainable development classes in four secondary schools with technical professions in the country;
- Organizing a final event in order to disseminate the results of the project and establish partnerships between high schools, local self-government and civil society organizations working in the field of sustainable development in order to develop and implement future joint activities.

All activities were successfully fully realized.

Target group: Teaching staff and secondary school students with technical professions

Project coordinator: CeProSARD

Implementation period: January - June 2018

Funded by: The Austrian Development Agency (ADA), through the Austrian International Cooperation for Development (ADC)

Promotion of project activities:

- http://ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=361
- http://ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=372
- http://www.ceprosard.org.mk/mk/Aktuelnosti_info.aspx?cid=377
- http://www.ceprosard.org.mk/mk/Aktuelnosti_info.aspx?cid=378
- http://www.ceprosard.org.mk/mk/Aktuelnosti_info.aspx?cid=380
- http://www.ceprosard.org.mk/mk/Aktuelnosti_info.aspx?cid=383
- http://www.ceprosard.org.mk/mk/Aktuelnosti_info.aspx?cid=388



Strengthening education in secondary technical schools in Macedonia through introduction of educational programs for SDGs.

Environmental Assessment and Preparation of Integrated Environmental B License for Aradiko Kop DOOEL

Description of the activity:

CeProSARD as environmental consultant prepared an Integrated Ecological License "B" for the needs of Aradiko Kop DOOEL import-export from Rzanichino, Petrovec.



The consulting services that were carried out during the project were divided into two phases: the first stage where an assessment was made of the existing situation and the second phase where the Integrated Pollution Prevention and Control (IPPC) was made with assessment and measurement of pollution emissions. During this phase, the consultants used their own measuring equipment in order to process all input data and to prepare studies and elaborates (setting up the project, performing calculations and draft measures) in their own working premises.

The result of the project is the prepared ENVIRONMENTAL ASSESSMENT AND PREPARATION OF APPLICATION for "B" license for Integrated Pollution Prevention and Control (IPPC). The overall analysis and implementation of the proposed set of measures for the protection and sustainable management of the environment and the obtained data were entered in the template of the document for integrated pollution prevention and control B license in accordance with the Macedonian legislation.

The introduction of the improvement program will have direct positive implications on raising the awareness of the wider public awareness taking into account the diversity of the customers, and, of course, by improving the habits of the employees.

Target group: Aradiko Kop DOOEL and the population in the immediate vicinity of the plant

Project coordinator: CeProSARD

Implementation period: 29.03.2018 – 29.06.2018

Co-financed by: European Bank for Reconstruction and Development (EBRD)

Promotion of project activities:

http://www.ceprosard.org.mk/MK/Aktuelnosti_info.aspx?cid=404

5. COMMUNICATION AND INFORMING

CeProSARD regularly publishes information on its activities and projects on its website www.ceprosard.org.mk and the profiles of the social media organization www.facebook.com/CeProSARD/, when announcing events during the implementation of the activities and projects, promotional campaigns, trainings, etc. According to the needs, the

information is published in the print and electronic media, as well as on the websites of several domestic and foreign organizations, government institutions, and local self-governments.

Information on the activities and projects of CeProSARD was published by a large number of media, which resulted in exceptionally high level of information among target groups and end users. Apart from national and local television, radio, print and electronic media, information was also published on the websites of the institutions, social networks of partners and collaborators, and in most cases they were shared by other users.



<https://www.facebook.com/watch/?v=778081762387843>



<https://apla.mk/index.php/denes/item/1854-srna-na-utrinska-proshetka-niz-prviot-sneg-na-pelister>

6. TRAINING AND CPD OF EMPLOYEES

In 2018, the CeProSARD team worked on its own capacity building, with the employees at CG CeSroSARD working on their improvement in the area where they worked and actively participated in the trainings:

- Procurement procedures according to the PRAG 2016 manual (Skopje 26-27.06.2018), Gordana Pecelj, Angelika Gjorgon
- Advanced MS excel 2016, Skopje (June-July 2018), Gordana Pecelj
- Valuation of liabilities and assets, valuation of bonds and technical reserves in the insurance industry, Zagreb (6-7.11.2018) Gordana Pecelj
- Professionalism and the role of the actuary, Skopje (21-22.12.2018), Gordana Pecelj
- Public Relations and Management of Communication with Social Media (Krushevo, May 7-9, 2018), Tea Teveva



- "Training tailored for civil society organizations" manner and functioning of the LEADER program, Skopje June 14, 2018, Tea Teveva, Svetlana Petrovska, Gordana Pecelj, Ivana Petkanovska and Aleksandar Avrosievski.
- Heating and cooling with solar energy (Skopje, June 19, 2018), Aleksandar Avrosievski, Svetlana Petrovska and Ivana Petkanovska
- Introduction to tools for simulation of energy efficiency of buildings (Sofia, 13-14.11.2018), Aleksandar Avrosievski
- Strategic Planning Process (Krushevo, 22-23.09.2018) Aleksandar Avrosievski
- Planning a network strategy of initiatives and organizations, working knowledge of the Aarhus Convention and the situation in Macedonia (Struga, 18-21.10.2018), Aleksandar Avrosievski
- Practical training on managing cross-border cooperation projects and monitoring system for beneficiaries of grants (Pristina, 28-30 May 2018), Aleksander Avrosievski
- Training on reporting under the CBC Grants, (Prishtina, December 10-12, 2018) Aleksander Avrosievski and Angelika Gjorgon

7. NETWORKING OF CEPROSARD

Networking locally and internationally

- Rural Development Network of the Republic of Macedonia
- Forum Synergies
- ARC 2020
- Eco-Village Network in the Balkans (MEB)
- Balkan e-waste management advocacy network
- Coalition "Natura 2000"
- National Network - "Climate Response"
- Avalon Network
- Coalition - "Ecology priority"
- Network of initiatives of environmental NGOs

8. PARTNERSHIPS AND COOPERATION

CeProSARD is working on creating a wide network of participants in the areas in which it operates locally, regionally and internationally. It includes government institutions, non-governmental organizations, cooperatives, private sector representatives and individuals. The organization strives to continuously expand its network of partners and collaborators in order to work jointly towards the achievement of goals in the areas of action. With a desire for joint action in the Skopje region for improving the living conditions on 22/2/2018 AC CeProSARD signed a Memorandum of Cooperation with the Center for Development of the Skopje Planning Region. On December 19, 2018 CeGroSARD signed a Memorandum of Cooperation and a representative from the civil sector Mountain Club "Teteks" from Tetovo, in order to work together and further develop various project applications, especially in building and developing the LEADER program.



9. ADMINISTRATIVE AND FINANCIAL OPERATION

1. DEPARTMENT FOR ADMINISTRATIVE OPERATION



The General Affairs Department of CeProSARD consists of 2 departments: administrative department and financial operations department.

During of 2018, the Department of Administrative Operations competently and with its own resources realized the three basic functions:

- a) to perform administrative work and archival and office work,
- б) to monitor public procurement and
- в) to develop and maintain the information system.

Additionally, during the year 2018 in the association, in the Business Development and Marketing Department is employed graduated economist Tea Tevaeva, Marketing Department.

2. DEPARTMENT FOR FINANCIAL OPERATIONS

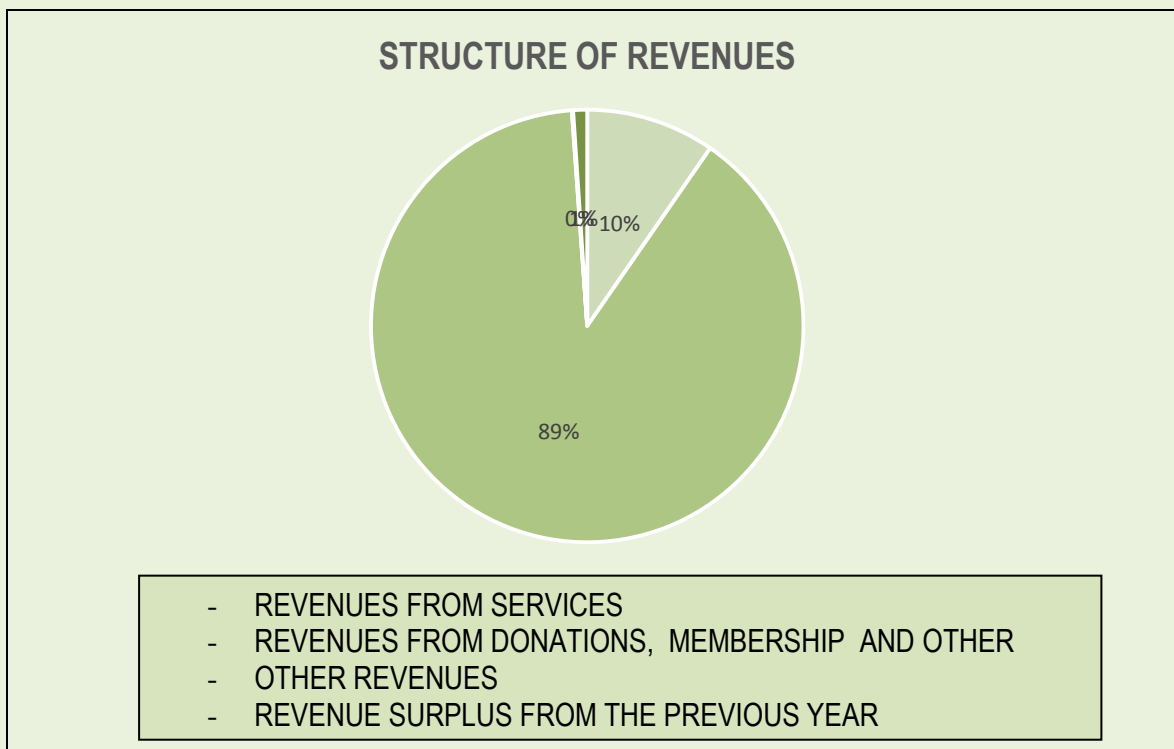
The financial operations department continued to operate in the same composition as in the previous years. Apart from preparing and monitoring the annual budget of the Association, the Department also participates in the preparation of project applications as well as in the preparation of budgets within the project applications.

BALANCE STATEMENT FOR 2018

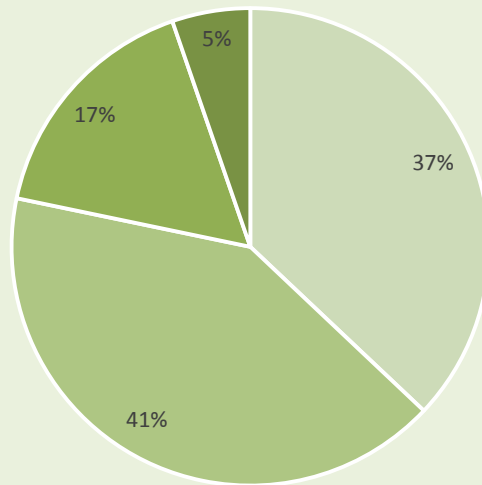
DESCRIPTION	2018
ASSETS	AMOUNT
<i>FIXED ASSETS</i>	958.245
Intangible	--
Tangible	958.245
– equipment	958.245
TOTAL OF FIXED ASSETS	958.245
<i>CASH, SHORT TERM RECEIVABLES, AND ACTIVE ACCRUAL ACCOUNTING</i>	4.696.856
CURRENT ASSETS	3.015.649
– Gyro account	1.818.983
– Cash in hand	72
– Foreign currency account	1.196.594
BUYERS	1.202.910
OTHER SHORT TERM RECEIVABLES	19.706
ACTIVE DEFERRED PAYABLES	458.591
TOTAL ASSETS	5.655.101
LIABILITIES AND EQUITY	
<i>BUSINESS ASSETS SOURCES</i>	751.758
– Business fund	751.758
– revaluation provision	206.587
TOTAL SOURCES OF BUSINESS ASSETS	751.758
<i>SHORTTERM LIABILITIES</i>	1.190.890
– Suppliers	458.590
– State payables	--
– Short term financial payables	732.300
– Other short-term payables	--
– Salary payables	--
TOTAL OF SHORT TERM LIABILITES	1.190.890
<i>PASSIVE DEFERERED PAYABLES</i>	3.505.966
– Capital surplus transferred for the next year	2,303,056
– Other passive deferred payables	1.202.910
TOTAL PASSIVE DEFERRED PAYABLES	3.505.966
TREASURY STOCK	--
TOTAL LIABILITES	5.655.101

PROFIT AND LOSS STATEMENT FOR 2018

REVENUES	AMOUNT
REVENUES FROM SERVICES	1,415,971
REVENUES FROM DONATIONS, MEMBERSHIP AND OTHER	13,113,548
OTHER REVENUES	13,753
REVENUE SURPLUS FROM THE PREVIOUS YEAR	153,363
TOTAL OF REVENUES	14,696,635
EXPENDITURES	
MATERIAL EXPENDITURES, SERVICES AND DEPRECIATION	4,591,038
SALARIES AND SALARIES REIMBURSEMENT	5,109,220
OTHER EXPENDITURES	2,037,091
EQUIPMENT REIMBURSEMENT	656,230
TOTAL OF EXPENDITURES	12,393,579
DIFFERENCE BETWEEN REVENUES AND EXPENDITURES	2,303,056
TOTAL	14,696,635



STRUCTURE OF EXPENDITURES



- MATERIAL EXPENDITURES, SERVICES AND DEPRECIATION
- SALARIES AND SALARIES REIMBURSEMENT
- OTHER EXPENDITURES
- EQUIPMENT REIMBURSEMENT